

Minutes from HFE PTO Board Meeting, November 11, 2020

Zoom link:

In attendance:

Rebecca Strimer, Co-President

Lindsay Pharr, Member-at-Large- Events Chair

Samantha Erway, Member-at-Large- Teacher/staff morale committee chair

Carrie Buchanan, Interim Principal

Morgen Kawaguchi, Secretary

Ashley-Michelle Thublin, Exec Dir of Communications for ACS

- Principal hiring - review survey plans with Ashley-Michelle Thublin (exec direc of communications at ACS)
  - \*\*ATTACH Claxton ES Parent Survey from central office
  - Ideas for edits
    - What are the qualities of your favorite Principal?
    - Questions around how a principal could create a culture for student success?
    - (How can a principal impact a student have a feeling of belonging in their school community?)
    - What does it look like when your child belongs in their school community?
  - Distribution plan
    - January to send out Parent Survey once students are back in-person instruction
    - Flyers for link in meals and posted at bus stops in housing communities
    - QR code at bus stops/food distribution sites
  - Use in hiring questions - PTO will discuss with Dr. Dickerson
  - TEACHER SURVEY
    - Hopefully all components of ideal Principal profile will be collected
- Pizza party for teachers Nov. 13
  - 70 staff
    - Will need admin to help serve, (New bookkeeper Valerie Elliott and Emily Bassinger)
  - Pizza Mind/Mellow Mushroom
- Art work for teachers - distribution point person on staff
  - HF Families FB page
  - HF PTO FB page
  - Card box might be there throughout the year
  - HF instagram post to remind families
- Family Trivia Night - Nov. 19 (invite Mike Bartlett)
  - Carrie will make reminder calls
  - Carrie will ask Jana to add to morning news
  - Teachers to mention in morning meeting
  - Marketing
  - Prizes- gift baskets, gift cards, t-shirts 11 prizes
  - Lindsay to help coordinate with Mr Mike
- Holiday Gift program - Shauntey Jives, social worker
  - Form or link to sponsor with money for whole child or just items off list

- Money might be preferred due to pandemic
  - Meals for Thanksgiving, working with a local church to provide 200 meals to ACS families
- Teacher Gift Idea spreadsheet - add to newsletter in Nov. & Dec?
  - Link in newsletter for parents to access
- HFE Parents Club
  - Vision: the families that are not heard from very often, this is not necessarily happening
  - Will text the link to families that are needing more support
  - More times that are when school devices are available
- Annual sponsor profiles on FB
  - Post to announce new annual sponsors
  - Special recognition to Rebecca for doing many follow-up phone calls
- Treasurer's report
  - Money available to support school/teachers
- Ms Buchanan that ACS be paying for a new fence around the basketball court. More information to come about the blacktop replacement. Rebecca asked her about interest in building outdoor classroom; if admin & staff have a plan for one, PTO will support with grant-writing and fundraising efforts