

If you are getting a school issued laptop, read and sign sections A & B. Return completed forms with \$35 laptop fee. Fee can be paid online from the school website (retain your receipt either printed or digitally, check or cash)

If you are bringing your own computer, read and sign the BYOT Authorization Form and return it.

If you need help with the laptop fee, read and fill out the Laptop Fee Assistance Form and return it.

A. Parent Laptop Agreement

A signed copy of this form must be turned in to a school designee at the Parent/Student Orientation. This form must be signed and turned into a school representative and the Laptop Fee paid prior to receiving laptop. We are excited to be able to provide your student with a laptop computer while he or she is enrolled at AHS/SILSA. ***These laptops are to be used by the student for learning purposes only and are the property of Asheville City Schools.*** Please note the following conditions of the program:

Parents or students will file a police report in case of theft, vandalism, and other acts that occur away from the school campus. If a laptop is lost or stolen due to proven negligence as determined by state insurance officials, parents may be responsible for full replacement costs (approximately \$125.) Laptops that are not returned when a student leaves, transfers, or withdraws from school will be considered stolen. The procedures outlined in the ACS Parent/Student Laptop Handbook will be followed.

Please read the ACS Parent/Student 1:1 Laptop Handbook carefully with your child. Be sure that both you and he/she understand the guidelines for this program. Failure to comply with all guidelines, terms and expectations in the ACS Parent/Student 1:1 Laptop Handbook, the Responsible Use of Technology and Internet Safety Agreement, and ACS Board policies and procedures may subject you to financial responsibility for costs, fees, fines and other monetary consequences.

Yes, I have access to a copy of the ACS Parent/Student 1:1 Laptop Handbook and understand the conditions of the program. I have read and agree to the Asheville City Schools Board Policy 3225 Responsible Use of Technology and Internet Safety.

Printed Name of Parent/Guardian

Signature of Parent/Guardian

Date

Printed Name of Student

Signature of Student

Date

BOTH Student and Parent must sign this page

B. Student Laptop Agreement

A signed copy of this form must be turned in to a school designee at the Parent/Student Orientation. This form must be signed and turned into the school treasurer and the Laptop Fee paid prior to receiving laptop.

- 1) I understand the laptop is property of Asheville City Schools and is assigned to me.
- 2) I will use the laptop appropriately for school purposes.
- 3) I will care for the laptop assigned to me and not leave it unsupervised or in unsecured locations.
- 4) I will not loan the laptop to another individual.
- 5) I will charge the laptop battery before each school day.
- 6) I will not use the laptop near food or drinks.
- 7) I will not disassemble any part of the laptop or attempt any repairs.
- 8) I will carry the laptop in the carrying case provided by the school.
- 9) I will not place stickers, drawings, markers, etc. on the laptop. I will not deface the serial number sticker on the laptop.
- 10) I understand that the laptop and its contents may be inspected at any time because it is school property.
- 11) I agree to return the laptop, carrying case, power cord, charger, charger cable and any other accessories assigned to me when requested in good working condition.
- 12) I will follow the policies, procedures, and guidelines outlined in the AHS/SILSA Parent/Student Laptop Handbook and the Responsible Use of Technology and Internet Safety Agreement at all times.

Student Name (Please Print): _____

Student Signature: _____ Date: _____

Parent Name (Please Print) _____

Parent Signature: _____ Date: _____



ACS Bring Your Own Technology Authorization Form

The Bring Your Own Device option is intended solely to improve student learning outcomes in a safe and secure environment. Using a personal technology device at school is a privilege. The following guidelines are set forth to govern the responsible use of personal technology devices in our schools; violation of these guidelines may result in the loss of the privilege to use personal technology devices in school, and/or disciplinary and legal action, as appropriate:

1. The student must comply with teacher and administrator requests pertaining to the device, including using the device in class, when and how to access the internet, showing the screen to the staff member, using headphones or earbuds, and turning the device off.
2. The student may not use any device to record, transmit or post photos or video of a person without their knowledge and consent. Images, video, and audio files recorded at school may not be transmitted or posted to the public world wide web at any time, without the express permission of a district faculty member. Devices with cameras shall not be used in locker rooms or changing areas.
3. District and school personnel reserve the right to confiscate and/or inspect personal technology devices if there is reason to believe that the device was used to violate district policies, administrative procedures, school rules, or for general misconduct.
4. The student is responsible for keeping his or her device in his or her possession and properly securing it at all times. District and school personnel are not responsible for the security or condition of students' personal devices.
5. The student is responsible for the proper care of personal technology devices, including all maintenance and repair, replacement or modifications, and software updates necessary to effectively use the device.
6. The student will use their device in compliance with Board Policy 3225, Responsible Use of Technology and Internet Safety, the Code of Student Conduct and all other applicable district or school guidelines.

Student name (please print)

Student Signature

Date

As a parent I understand that my child will be responsible for abiding by the above guidelines. I have read and discussed this with her/him and they understand the responsibility they have while using their personal technology devices. In the event that he/she violates this agreement, the district may confiscate and inspect the device, and appropriately discipline my child.

Parent/Guardian name (please print):

Parent/Guardian Signature

Date

Additional 1 to 1 Laptop Authorization

I understand that Bring Your Own Laptop is a privilege and that my child will be required to have his or her laptop at school every day, working properly. If my student does not have a laptop every day, he or she may lose the privilege and be issued a school laptop. By signing below, I authorize my child to use his or her own laptop in place of the school laptop.

Parent/Guardian name (please print):

Parent/Guardian Signature

Date

Asheville High School / SILSA

2018-2019 Laptop Fee Assistance

v2015.07.08cp

Student Name _____

Students may be able to reduce the fee for the laptop usage from \$35.00 to \$5.00. Assistance is based on financial need. Students who meet any of the following criteria are eligible for assistance. Please check all that apply.

_____ 1. The student is eligible and listed with Asheville City Schools Nutrition program to receive free or reduced lunch (under the National School Lunch Act).

_____ 2. The student's family received assistance under part A of Title IV of the Social Security Act.

_____ 3. The student is eligible to receive medical assistance under the Medicaid program under Title XIX of the Social Security Act.

_____ 4. The student is a member of a family whose taxable income for the preceding year did not exceed 150% of the poverty level as established by the US Census Bureau. The table below lists annual family incomes, by family size, at 150% of the poverty level:

<u>Size of Family</u>	<u>Annual Family Income</u>
1	\$20,036.00
2	\$26,955.00
3	\$33,874.00
4	\$40,793.00
5	\$47,712.00
6	\$54,631.00
7	\$61,550.00
8	\$68,469.00

More than 8 family members--add \$5,220 for each family member (US Dept of Health and Human Services in the Federal Register, Vol. 72, No. 15, January 24, 2007, pp. 3147-3148).

_____ 5. The student does not qualify for any of the above, but other circumstances make payment for the laptop an extreme hardship. Briefly explain these circumstances.

I agree that the above information is correct. I will provide documentation in the event that there is a question of eligibility (only your signature is required at this time).

Parent/Guardian

Date

Principal

Date